



AN ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE
QUOTATION NO. CE/Q-38/2019

Sealed percentage rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the Work of **“Maintenance painting of GH3Block of MPT Guest House at Headland”**.

Cost of quotation	: Rs.500/-
Earnest Money Deposit	: Rs.7,500/-
Estimated cost of work	: Rs.3,65,335/-
Time limit of completion	: (01) one month.

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from. **18/6/2019 to 25/06/2019**, on payment of **Rs.500/-**-(Rupees Five Hundred only) Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the quotation. GST has to be claimed extra as applicable while submitting the bill/bills. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of Rs.7,500/- deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

The interested firms may alternatively download the Tender Document from the Mormugao Port Trust **web site** <http://www.mptgoa.com>.The downloading of the Tender Documents shall be carried out strictly as provided on website.

No editing, addition/deletion of matter shall be permitted. If such action is observed at any stage, such offer is liable for outright rejection.

A printed set vol-I issued to the contractor contains instructions to the Tenderers, General and Special Conditions of Contract, General specifications forms an integral part of the Tender Documents.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on **25/06/2019**, and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.

Date :-



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ENGINEERING (CIVIL) DEPARTMENT
QUOTATION NO. CE/Q-38/2019

APPENDIX – I

Name of work: “Maintenance painting of GH3 Block of MPT Guest House at Headland”.

Particulars		Clause of G.C.	
S.N.	Particulars	Clause of G. C.	Details
1.	Amount of Security Deposit and time	-----	EMD will be retained as Security till the Maintenance period is successfully completed
2.	Period for commencement from the Chief Engineer’s orders to commence.	-----	1 day
3.	Time of Completion	-----	01 (One) Month
4.	Amount of liquidated damages.	-----	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Free Period of maintenance.	-----	6 months
6.	Percentage of retention from each running account bill	-----	10%.of work done For each running bill.
7.	Limit of Retention Money	-----	10% value of the contract.
8.	Total Security Deposit and Retention Money.	-----	EMD Plus 10% value of the contract recovered from the running bills
9.	Minimum amount of interim Certificate.	-----	Rs.1,50,000/-
10.	Time within which payment to be made after contractor’s submission of the bill.	54(1)	100% payment within 5 days of submission of undisputed joint measurement recorded

		bill and in quadruplicate after obtaining signature of JE/EA and AEN/AXEN concerned (2 copies to Head Office) with all supporting documents.
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SIGNATURE OF THE QUOTER



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QUOTATION NO. CE/Q-38/2019

Name of work: Maintenance Painting of GH3 Block of MPT Guest House at Headland”.

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
3. Quoters are strongly advised to inspect the site and acquaints themselves with the site condition and quantum of work involved etc. before tendering. Please note that the area is to be properly maintained and inspection can be arranged in consultation with Executive Engineer –AC Tel.No; 2594610 or Asst.Engineer –AC Tel no.2594629
4. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.

5. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

6. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST etc. if any, for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the bill.

7. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

8. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

9. The quoters will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
10. Time is the essence of contract and the entire work should be completed in within a period of **(01) one Month** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/labour/material supply/plant and machinery etc. taking into account the limited time schedule provided.
11. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
12. The contractor shall insure all tools and accessories to workers employed by him during execution of work and submit necessary insurance policies to the Department.
13. Permission for working beyond the normal working hours of the Port or On Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet) in volume-I of The Tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port`s Supervisory staff.

14. It shall be specifically noted that the contractor is expected to mobilize the required equipment's and work force required to complete the entire work included in the contract well within the stipulated period.
15. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
16. Quotations with conditions will be out rightly rejected.
17. Any damage to the Port property caused during the maintenance Operation shall be made good or compensated by the contractor.
18. After completion of days' work/contract period the contractors shall Clean, clear the work site to the satisfaction of the Chief Engineer or his site representative .
19. The instruction given by the officer in charge shall have to be carried Out promptly. In case of any difference of opinion or interpretation on the specification and conditions, the matter to be referred to the Chief Engineer concerned, for the decision, which shall be final and binding.
- 20 The Contractor and his workers/agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel.
- 21 All applications for issuance of Photo Identity cards shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agents at free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
- 22).The quoter should comply with all regulations of EPF,ESI etc.No.bill will be forwarded if the above regulation are not followed.

- 23). GST registration for the bidder is mandatory. Bidder has to Enclose Attested copy of **GST** Registration No along with the Tender. **GST** has to be claimed extra as applicable while submitting the Bill/bills.
- 24). ***The bidder shall quote the price exclusive of GST. Applicable GST Shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on goods/Services in the price bid***
25. **a. Security Deposit:** EMD deposited along with the tender will be Converted as Security deposit
- b. Retention money:** Retention money shall be deducted from reach Running account bill at 10 % of gross value of work done to the Limits of 10 % of contract value.
- c. Refund of Security deposit and Retention money:** S.D and Retention money shall be refunded only after successful Completion of Defect liabilities period (Free Maintenance period) if Applicable.
- 26). Unregistered Venders under **GST** has to submit Declaration that GST is not applicable to them, due to turnover of their firm being less than 20 Lakhs.

Chief Engineer



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
QUOTATION NO: CE/Q-38/2019

Name of work :“Maintenance Painting of GH3 Block of MPT Guest House at Headland”.

SCOPE OF WORK

The work put to the tender broadly comprise of the following.

- 1) Painting of rooms with plastic emulsion paint in two coats including leveling wall surfaces with ready acrylic wall putty and one coat of cement primer.
- 2) Painting old previously painted iron /metal work with two coats of synthetic enamel paint over a coat of Zinc chromite primer.

CHIEF ENGINEER



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ENGINEERING (CIVIL) DEPARTMENT
Quotation No:- CE/Q-38/2019

“Maintenance Painting of GH3 Block of MPT Guest House at Headland”.

Sr. No.	Description of work	Approx. Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount (RS)
1.	2	3.	4.	5. 6.	7.
1	Leveling wall surfaces with ready acrylic wall putty including scaffolding, removing the old paint, cleaning & preparing the surfaces etc. All tools, plants, labour & materials etc complete.	315.00	Square meter	90.00	28350.00
2	Painting old previously painted/ plastered wall surface with one coat of cement primer (solvent base) including scaffolding, removing the old paint, cleaning and preparing the surface etc. All tools, plants, labour & materials etc complete.	315.00	Square meter	49.00	15435.00
3	Painting walls with plastic emulsion paint of approved quality/make and colour/ shade in 2 coats including cleaning and preparing surface, scaffolding etc. All tools, plants, labour & materials etc complete.	1090.00	Square meter	130.00	141700.00
4	Painting on previously painted wood work in two coats with approved quality make synthetic enamel paint of approved colour/ shade to give an even shade including cleaning and preparing the surface etc. All tools, plants, labour & materials etc complete.	850.00	Square meter	165.00	140250.00

5	Scrapping and cleaning old paint from steel and other metal work including wire brushing, preparing the surface for painting etc. All tools, plants, labour & materials etc complete.	120.00	Square meter	115.00	13800.00
6	Painting old previously painted iron /metal work with one coat of primer of Zinc chromite including clearing the surface of all dirt, dust and other foreign matter as directed by the Chief Engineer or his representative. All tools, plants, labour & materials etc complete.	120.00	Square meter	60.00	7200.00
7	Painting old previously painted iron /metal work with two coats of approved synthetic enamel paint of approved colour/ shade to give uniform shade (excluding primer coat) including clearing the surface of all dirt, dust and other foreign matter as directed by the Chief Engineer or his representative. All tools, plants, labour & materials etc complete.	120.00	Square meter	155.00	18600.00

Total (A) Rs.3,65,335.00

TOTAL AMOUNT OF TENDER INCLUSIVE OF ALL TAXES (exclusive of GST)
= "A" = **Rs.3,65,335.00**

1. ADD _____ % (IN FIGURES)

In words _____

Over the above amount at "A" i.e Rs. _____

OR

2. DEDUCT _____ % (IN FIGURES)

In words _____

From the above amount at "A" i.e. Rs. _____

1. Total Quoted Tender Amount inclusive of all Taxes(except GST) in Figure – Rs.
In Words Rupees_____ Only.

TENDERERS SHOULD SCORE OUT EITHER “ADD” OR “DEDUCT” AS THE CASE MAY BE”

NOTES:

1. Tenderers should score either “ADD “or “DEDUCT” as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: _____

Signature: _____

Name : _____

Address: _____

Tel No: _____

Date: _____

Place:-_____

Tenderer's: _____

Signature: _____

Name: _____

Address: _____

Tel No: _____

Mobile No: _____

Date: _____

Place:-_____